

WORCESTER PUBLIC SCHOOLS

JOHN P. HENNESSEY, JR.
DIRECTOR OF TRANSPORTATION

DR. JOHN E. DURKIN ADMINISTRATION BUILDING
20 IRVING STREET
WORCESTER, MA 01609-2493
508-799-3152
FAX 508-799-3191

To: Charter, Parochial and Private School Principals

From: John Hennessey 

Date: May 24, 2017

Re: Transportation Applications

Thank you for your assistance as we complete another year in the successful implementation of our on-line transportation application process. Applications for school bus transportation provided by the Worcester Public Schools for the 2017 – 2018 school year will continue to be accepted only through this on-line process. Each school's unique user name and password will remain the same as this year. Completed forms will be downloadable by us, will not require any additional action at the schools prior to submission, and will electronically record the date and time of submission. Beginning with the 2016-2017 application submissions we added a confirmation number for the successful submission of an application by parents/guardians. This proved to be helpful to both parents/guardians and us.

We recognize that all households may not have home access to a computer. In these cases we ask that you consider allowing access to a school computer to complete this application. As an additional option for those without on-line access, the Worcester Public Library main branch, as well as its satellite branches, has computers available to City residents at no charge.

Included in this packet is a notice to parents/guardians with your school-specific user name and password, as well as transportation start dates for a list of application deadlines updated for the 2017 – 2018 school year. We ask that you distribute copies of the enclosed notice to parents/guardians of students requesting school bus transportation.

As in the past, transportation will be provided by the Worcester Public Schools calendar. Student bus assignments and bus routing will be done exclusively from these on-line applications. Current stops will be eliminated if a new application is not received or the stop is not used for one consecutive week during the school year. Please encourage the parents/guardians of your students to complete an on-line transportation application for each student requesting transportation as soon as possible to assist us in creating the most efficient routes.

Active routes can be found under "District Links" at www.worcesterschools.org

Thank you in advance for your continued assistance.

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May 24, 2017

Dear parent/guardian,

Applications for school bus transportation provided by the Worcester Public Schools for the 2017-2018 school year will continue to be accepted only through an on-line application process. Your school's unique user name and password can be found below. Completed forms will electronically record the date and time of submission. Please save the confirmation number you will receive upon successful submission of your application(s).

We recognize that all households may not have home access to a computer. As an option for those without on-line access, the Worcester Public Library main branch, as well as its satellite branches, has computers available to City residents at no charge.

Please note the list of transportation start dates based on application submission deadlines.

We strongly encourage you to submit a completed on-line transportation application for **each student** requesting transportation as soon as possible to assist us in creating the most efficient routes possible. Current stops will be eliminated if a new application is not received. Stops that become inactive during the school year will be eliminated to better serve those students regularly riding. Active routes can be found under "District Links" at www.worcesterschools.org

The website address for this application is: TransApp.worcesterschools.org (do not use www.)

School Name: **St. Mary's Elementary**

User Name: **mare01610** Password: **FBED6B2E932B**

If a Completed Application is Received By:

Transportation Will Begin By:

July 31, 2017

First Day of School

August 28, 2017

September 11, 2011


September 11, 2017

September 25, 2011

End of Day Monday, From Sept. 25 - June 2018

The Next Monday

Respectfully,



John P. Hennessey, Jr.

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The website address for this application is: TransApp.worcesterschools.org (do not use www.)

School Name: **St. Mary's Jr/Sr High School**

User Name: **mary01610**

Password: **AB16C7E7A467**

If a Completed Application is Received By:

Transportation Will Begin By:

July 31, 2017

First Day of School

August 28, 2017

September 11, 2017


September 11, 2017

September 25, 2017

End of Day Monday, From Sept. 25 - June 2018

The Next Monday

Respectfully,



John P. Hennessey, Jr.